# 860 Purchase Order Change Request - Buyer Initiated 

X12/V4010/860: 860 Purchase Order Change Request - Buyer Initiated

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\text { Version: } 1.6
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Author:
Company: Notes:

APPROVED 04/22/2011

## 860

## Purchase Order Change Request Buyer Initiated

## Functional Group=PC

Purpose: This Draft Standard for Trial Use contains the format and establishes the data contents of the Purchase Order Change Request - Buyer Initiated Transaction Set (860) for use within the context of an Electronic Data Interchange (EDI) environment. The transaction set can be used to provide the information required for the customary and established business and industry practice relative to a purchase order change. This transaction can be used: (1) by a buyer to request a change to a previously submitted purchase order or (2) by a buyer to confirm acceptance of a purchase order change initiated by the seller or by mutual agreement of the two parties.

Not Defined:

| Pos | Id | Segment Name | Req | Max Use | Repeat | Notes | Usage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | ISA | Interchange Control Header | M | 1 |  |  | Must use |
|  | GS | Functional Group Header | M | 1 |  |  | Must use |


| Heading: |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Pos | Id | Segment Name | Req | Max Use | Repeat | Notes | Usage |
| 010 | ST | Transaction Set Header | M | 1 |  |  | Must use |
| 020 | BCH | Beginning Segment for Purchase Order Change | M | 1 |  |  | Must use |
| 040 | CUR | Currency | 0 | 1 |  |  | Used |
| 050 | REF | Reference Identification | 0 | >1 |  |  | Used |
| * 060 | PER | Administrative Communications Contact | 0 | 3 |  |  |  |
| * 070 | TAX | Tax Reference | 0 | >1 |  |  |  |
| 080 | FOB | F.O.B. Related Instructions | 0 | >1 |  |  | Used |
| * 090 | CTP | Pricing Information | 0 | >1 |  |  |  |
| * 095 | PAM | Period Amount | 0 | 10 |  |  |  |
| * 110 | CSH | Sales Requirements | 0 | 5 |  |  |  |
| * LOOP ID-SAC |  |  |  |  | $\underline{25}$ |  |  |
| * 120 | SAC | Service, Promotion, Allowance, or Charge Information | 0 | 1 |  |  |  |
| * 125 | CUR | Currency | 0 | 1 |  |  |  |
| 130 | ITD | Terms of Sale/Deferred Terms of Sale | 0 | 5 |  |  | Used |
| * 140 | DIS | Discount Detail | 0 | 20 |  |  |  |
| * 145 | INC | Installment Information | 0 | 1 |  |  |  |
| * 150 | DTM | Date/Time Reference | 0 | 10 |  |  |  |
| * 160 | LDT | Lead Time | 0 | 12 |  |  |  |
| * 180 | LIN | Item Identification | 0 | 5 |  | N1/180 |  |
| * 185 | SI | Service Characteristic Identification | 0 | >1 |  |  |  |
| * 190 | PID | Produc//tem Description | 0 | 200 |  |  |  |
| * 200 | MEA | Measurements | 0 | 40 |  |  |  |
| * 210 | PWK | Paperwork | 0 | 25 |  |  |  |
| * 220 | PKG | Marking, Packaging, Loading | O | 200 |  |  |  |
| * 230 | TD1 | Carrier Details (Quantity and Weight) | 0 | 2 |  |  |  |
| * 240 | TD5 | Carrier Details (Routing Sequence/Transit Time) | 0 | 12 |  |  |  |



| LOOP ID - N1 |  |  |  |  | $\underline{20}$ |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 480 | N1 | Name | 0 | 1 |  |
| 490 | N2 | Additional Name Information | 0 | 2 |  |
| 500 | N3 | Address Information | 0 | 2 |  |
| 510 | N4 | Geographic Location | 0 | 1 |  |
| 520 | REF | Reference Identification | 0 | 20 |  |
| 530 | G61 | Contact | 0 | 1 |  |
| 540 | MSG | Message Text | 0 | 50 |  |
| LOOP ID - CB1 |  |  |  |  | $\geq 1$ |
| 550 | CB1 | Contract and Cost Accounting Standards Data | 0 | 1 |  |
| 560 | REF | Reference Identification | 0 | 20 |  |
| 570 | DTM | Date/Time Reference | 0 | 5 |  |
| 580 | LDT | Lead Time | 0 | 1 |  |
| 590 | MSG | Message Text | 0 | 50 |  |
| * LOOP ID - ADV |  |  |  |  | $\geq 1$ |
| * 600 | ADV | Advertising Demographic Information | 0 | 1 |  |
| * 610 | DTM | Date/Time Reference | 0 | $>1$ |  |
| * 620 | MTX | Text | 0 | $>1$ |  |

Detail:

| Pos | Id | Segment Name | Req | Max Use | Repeat | Notes | Usage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| LOOP ID - POC |  |  |  |  | $\geq 1$ |  |  |
| 010 | POC | Line Item Change | 0 | 1 |  |  | Used |
| * 015 | LIN | Item Identification | 0 | >1 |  |  |  |
| * 018 | SI | Service Characteristic Identification | 0 | >1 |  |  |  |
| * 020 | CUR | Currency | 0 | 1 |  |  |  |
| * 025 | CN1 | Contract Information | 0 | 1 |  |  |  |
| * 030 | PO3 | Additional Item Detail | 0 | 25 |  |  |  |
| * 040 | CTP | Pricing Information | 0 | >1 |  |  |  |
| * 041 | PAM | Period Amount | 0 | 10 |  |  |  |
| * 049 | MEA | Measurements | 0 | 40 |  |  |  |
| LOOP ID - PID |  |  |  |  | 1000 |  |  |
| 050 | PID | Product/Item Description | 0 | 1 |  |  | Used |
| * 060 | MEA | Measurements | 0 | 10 |  |  |  |
| * 070 | PWK | Paperwork | 0 | 25 |  |  |  |
| 080 | PKG | Marking, Packaging, Loading | 0 | 200 |  |  | Used |
| 090 | PO4 | Item Physical Details | 0 | >1 |  |  | Used |
| 100 | REF | Reference Identification | 0 | >1 |  |  | Used |
| 110 | PER | Administrative Communications Contact | 0 | 3 |  |  | Used |
| * LOOP ID - SAC |  |  |  |  | $\underline{25}$ |  |  |
| * 130 | SAC | Service, Promotion, Allowance, or Charge Information | 0 | 1 |  |  |  |
| * 135 | CUR | Currency | 0 | 1 |  |  |  |
| * 140 | IT8 | Conditions of Sale | 0 | 1 |  |  |  |
| * 142 | CSH | Sales Requirements | 0 | >1 |  |  |  |
| * 150 | ITD | Terms of Sale/Deferred Terms of Sale | 0 | 2 |  |  |  |



Identification

| LOOP ID - SCH |  | $\underline{200}$ |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 295 | SCH | Line Item Schedule | 0 | 1 | Used |
| * 300 | TD1 | Carrier Details (Quantity and Weight) | 0 | 2 |  |
| * 305 | TD5 | Carrier Details (Routing Sequence/Transit Time) | 0 | 12 |  |
| * 310 | TD3 | Carrier Details (Equipment) | 0 | 12 |  |
| * 315 | TD4 | Carrier Details (Special Handling, or Hazardous Materials, or Both) | 0 | 5 |  |


| * LOOP ID - N9 |  |  | 1 1000 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 320 | N9 | Reference Identification |  |  |  |
| 325 | DTM | Date/Time Reference | 0 | >1 |  |
| 330 | MSG | Message Text | 0 | 1000 |  |
| * LOOP ID - LS |  |  |  |  | 1 |
| * 331 | LS | Loop Header | 0 | 1 |  |
| * LOOP ID - LDT |  |  |  |  | $\geq 1$ |
| * 332 | LDT | Lead Time | 0 | 1 |  |
| * 333 | QTY | Quantity | 0 | >1 |  |
| * 334 | MSG | Message Text | 0 | 1 |  |
| * 335 | REF | Reference Identification | 0 | 3 |  |
| * LOOP ID - LM |  |  |  |  | $\geq 1$ |
| * 336 | LM | Code Source Information | 0 | 1 |  |
| * 337 | LQ | Industry Code | M | >1 |  |
| * 338 | LE | Loop Trailer | M | 1 |  |
| * LOOP ID - N1 |  |  |  |  | $\underline{200}$ |
| * 340 | N1 | Name | 0 | 1 |  |
| * 350 | N2 | Additional Name | 0 | 2 |  |


|  |  | Information |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| * 360 | N3 | Address Information | 0 | 2 |  |
| * 370 | N4 | Geographic Location | 0 | 1 |  |
| * 373 | QTY | Quantity | 0 | >1 |  |
| * 375 | NX2 | Location ID Component | 0 | >1 |  |
| * 380 | REF | Reference Identification | 0 | 12 |  |
| * 390 | PER | Administrative Communications Contact | 0 | 3 |  |
| * 395 | SI | Service Characteristic Identification | 0 | >1 |  |
| * 396 | DTM | Date/Time Reference | 0 | 1 |  |
| * 400 | FOB | F.O.B. Related Instructions | 0 | 1 |  |
| * 405 | SCH | Line Item Schedule | 0 | 200 |  |
| * 410 | TD1 | Carrier Details (Quantity and Weight) | 0 | 2 |  |
| * 420 | TD5 | Carrier Details (Routing Sequence/Transit Time) | 0 | 12 |  |
| * 430 | TD3 | Carrier Details (Equipment) | 0 | 12 |  |
| * 440 | TD4 | Carrier Details (Special Handling, or Hazardous Materials, or Both) | O | 5 |  |
| * 450 | PKG | Marking, Packaging, Loading | 0 | 200 |  |
| * LOOP ID - LDT |  |  |  |  | $\geq 1$ |
| * 451 | LDT | Lead Time | 0 | 1 |  |
| * 452 | MAN | Marks and Numbers | 0 | 10 |  |
| * 453 | QTY | Quantity | 0 | 5 |  |
| * 454 | MSG | Message Text | O | 1 |  |
| * 455 | REF | Reference Identification | 0 | 3 |  |


| LOOP ID - SLN |  |  |  |  | 1000 |
| :--- | :--- | :--- | :--- | :---: | :---: |
| * 460 | SLN | Subline Item Detail | O | 1 |  |
| ${ }^{*} 465$ | MSG | Message Text | O | $>1$ |  |
| ${ }^{*} 470$ | SI | Service Characteristic | O | $>1$ |  |
|  |  | Identification |  |  |  |
| ${ }^{*} 480$ | PID | Product/Item Description | O | 1000 |  |
| ${ }^{*} 490$ | PO3 | Additional Item Detail | O | 104 |  |
| ${ }^{*} 495$ | TC2 | Commodity | O | 2 |  |


| $*$ | LOOP ID - SAC |  |  | 10 |  |
| :--- | :--- | :--- | :--- | :--- | :--- |
| 500 | SAC | Service, Promotion, <br> Allowance, or Charge <br> Information | O | 1 |  |


| *505 | CUR | Currency | O | 1 |
| :--- | :--- | :--- | :--- | :--- |
| ${ }^{*} 510$ | DTM | Date/Time Reference | O | 10 |
| ${ }^{*} 512$ | CTP | Pricing Information | O | 25 |

* 513 PAM Period Amount
* 514 PO4 Item Physical Details O

| * 517 | TAX | Tax Reference | O |
| :---: | :---: | :---: | :---: |
| * 518 | ADV | Advertising Demographic | 0 |

*518 ADV Advertising Demographic 0 >1
Information

| * LO | - QT |  | O 1 |  |
| :---: | :---: | :---: | :---: | :---: |
| * 519 | QTY | Quantity |  |  |
| * 521 | SI | Service Characteristic Identification | 0 | >1 |

* LOOP ID - N9

| ${ }^{*} 523$ | N9 | Reference Identification | O | 1 |
| :--- | :--- | :--- | :--- | :---: |
| ${ }^{*} 524$ | DTM | Date/Time Reference | O | $>1$ |
| ${ }^{*} 525$ | MSG | Message Text | $O$ | $>1$ |



| * LO | - AM |  | $0 \quad 1 \geq 1$ |  |
| :---: | :---: | :---: | :---: | :---: |
| * 590 | AMT | Monetary Amount |  |  |
| * 600 | REF | Reference Identification | 0 | 1 |
| * 602 | PCT | Percent Amounts | 0 | >1 |


| * LO | - L | Code Source Information 0 O 1 |  |  |
| :---: | :---: | :---: | :---: | :---: |
| * 610 | LM |  |  |  |
| * 620 | LQ | Industry Code | M | >1 |

## Summary:

| Pos | Id | Segment Name | Req | Max Use | Repeat | Notes | Usage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| LOOP ID - CTT |  |  |  |  | 1 | N3/010L |  |
| 010 | CTT | Transaction Totals | 0 | 1 |  | N3/010 | Used |
| * 020 | AMT | Monetary Amount | 0 | 5 |  |  |  |
| 030 | SE | Transaction Set Trailer | M | 1 |  |  | Must use |

## Not Defined:

| Pos | Id | Segment Name | Req | Max Use | Repeat | Notes | Usage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | GE | Functional Group Trailer | M | 1 |  |  | Must use |
|  | IEA | Interchange Control Trailer | M | 1 |  |  | Must use |

## Notes:

1/180 If segment LIN is used, do not use LIN01.
$3 / 010 \mathrm{~L}$ Number of line items (CTT01) is the accumulation of the number of POC segments. If used, hash total (CTT02) is the sum of the value of quantities ordered (POC03) for each POC segment.
3/010 Number of line items (CTT01) is the accumulation of the number of POC segments. If used, hash total (CTT02) is the sum of the value of quantities ordered (POC03) for each POC segment.

## Buyer Usage:

MODIFICATIONS TO SPECIFICATION:
04/22/2011 - Added SCH08 and SCH09 to ST Loop/POC Loop/SCH loop/SCH segment. This will be used to notify the vendor of what date we are holding them accountable to ship. SCH05 and SCH06 are used to ensure our ship date is in synch with your ship date.

# ISA Interchange Control Header 

| Purpose: To start and identify an interchange of zero or more functional groups and interchange-related control segments |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Element Summary: |  |  |  |  |  |  |
| Ref <br> ISA01 | Id | Element Name | Req | Type | Min/Max | Usage |
|  | 101 | Authorization Information Qualifier | M | ID | 2/2 | Must use |
|  |  | Description: Code to identify the type of information in the Authorization Information All valid standard codes are used. (Total Codes: 7) |  |  |  |  |
| ISA02 | 102 | Authorization Information | M | AN | 10/10 | Must use |
|  |  | Description: Information used for additional identification or authorization of the interchange sender or the data in the interchange; the type of information is set by the Authorization Information Qualifier (I01) |  |  |  |  |
| ISA03 | 103 | Security Information Qualifier | M | ID | 2/2 | Must use |
|  |  | Description: Code to identify the type of information in the Security Information All valid standard codes are used. (Total Codes: 2) |  |  |  |  |
| ISA04 | 104 | Security Information | M | AN | 10/10 | Must use |
|  |  | Description: This is used for identifying the security information about the interchange sender or the data in the interchange; the type of information is set by the Security Information Qualifier (IO3) |  |  |  |  |
| ISA05 | 105 | Interchange ID Qualifier | M | ID | 2/2 | Must use |
|  |  | Description: Qualifier to designate the system/method of code structure used to designate the sender or receiver ID element being qualified |  |  |  |  |
|  |  | CodeList Summary (Total Codes: 38, Included: 2) |  |  |  |  |
|  |  | Code Name |  |  |  |  |
|  |  | Phone (Telephone Companies) |  |  |  |  |
|  |  | "12" is the Production ID Qualifier |  |  |  |  |
|  |  | ZZ <br> Mutually Defined <br> Buyer Usage: <br> "ZZ" is the Test ID |  |  |  |  |
|  |  |  |  |  |  |  |
| ISA06 | 106 | Interchange Sender ID | M | AN | 15/15 | Must use |
|  |  | Description: Identification code published by the sender for other parties to use as the receiver ID to route data to them; the sender always codes this value in the sender ID element |  |  |  |  |
|  |  | Buyer Usage: 8472722888 - Production ID 8472722888T - Test ID |  |  |  |  |
| ISA07 | 105 | Interchange ID Qualifier | M | ID | 2/2 | Must use |
|  |  | Description: Qualifier to designate the system/method of code structure used to designate the sender or receiver ID element being qualified <br> All valid standard codes are used. (Total Codes: 38) |  |  |  |  |
| ISA08 | 107 | Interchange Receiver ID | M | AN | 15/15 | Must use |
|  |  | Description: Identification code publis used by the sender as their sending ID | the other | eiver o arties s | he data; W ding to the | ending, it is use this as a |


| ISA09 | 108 | ing ID to route data to them |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Interchange Date | M | DT | 6/6 | Must use |
|  |  | Description: Date of the interchange |  |  |  |  |
| ISA10 | 109 | Interchange Time | M | TM | 4/4 | Must use |
|  |  | Description: Time of the interchange |  |  |  |  |
| ISA11 | 110 | Interchange Control Standards Identifier | M | ID | 1/1 | Must use |
|  |  | Description: Code to identify the agency responsible for the control standard used by the message that is enclosed by the interchange header and trailer All valid standard codes are used. (Total Codes: 1) |  |  |  |  |
| ISA12 | 111 | Interchange Control Version Number | M | ID | 5/5 | Must use |
|  |  | Description: Code specifying the version number of the interchange control segments All valid standard codes are used. (Total Codes: 14) |  |  |  |  |
| ISA13 | 112 | Interchange Control Number | M | N0 | 9/9 | Must use |
|  |  | Description: A control number assigned by the interchange sender |  |  |  |  |
| ISA14 | 113 | Acknowledgment Requested | M | ID | 1/1 | Must use |
|  |  | Description: Code sent by the sender to request an interchange acknowledgment (TA1) All valid standard codes are used. (Total Codes: 2) |  |  |  |  |
| ISA15 | 114 | Usage Indicator | M | ID | 1/1 | Must use |
|  |  | Description: Code to indicate whether data enclosed by this interchange envelope is test production or information <br> All valid standard codes are used. (Total Codes: 3) |  |  |  |  |
| ISA16 | 115 | Component Element Separator | M |  | 1/1 | Must use |

Description: Type is not applicable; the component element separator is a delimiter and not a data element; this field provides the delimiter used to separate component data elements within a composite data structure; this value must be different than the data element separator and the segment terminator

## Example:

| ISA^00^ | ${ }^{1001}$ | ^12^8472722888 | ^ZZ^123456789 |
| :---: | :---: | :---: | :---: |
|  |  |  |  |

## GS Functional Group Header

Pos:
Max: 1
Not Defined - Mandatory
Loop: N/A Elements: 8


| GS07 | 455 | Responsible Agency Code | M | ID | 1/2 | Must use |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Description: Code identifying the issuer of the standard; this code is used in conjunction with Data Element 480 <br> All valid standard codes are used. (Total Codes: 2) |  |  |  |  |
| GS08 | 480 | Version / Release / Industry Identifier Code | M | AN | 1/12 | Must use |
|  |  | Description: Code indicating the version, release, subrelease, and industry identifier of the EDI standard being used, including the GS and GE segments; if code in DE455 in GS segment is $X$, then in DE 480 positions 1-3 are the version number; positions 4-6 are the release and subrelease, level of the version; and positions 7-12 are the industry or trade association identifiers (optionally assigned by user); if code in DE455 in GS segment is T, then other formats are allowed |  |  |  |  |
|  |  | CodeList Summary (Total Codes: 39, Included: 1) |  |  |  |  |
|  |  | Code Name |  |  |  |  |
|  |  | $\begin{array}{ll}004010 & \text { Draft Standards Approved } \\ & \text { Board through October } 1997\end{array}$ |  |  | X12 | Review |

## Semantics:

1. GS04 is the group date.
2. GS05 is the group time.
3. The data interchange control number GS06 in this header must be identical to the same data element in the associated functional group trailer, GE02.

## Comments:

1. A functional group of related transaction sets, within the scope of X12 standards, consists of a collection of similar transaction sets enclosed by a functional group header and a functional group trailer.

## Example:

GS^PC^CRATEDOMES^001448^20080124^1409^162^X^004010

## ST Transaction Set Header

| Pos: 010 | Max: 1 |
| :---: | :---: |
| Heading | Mandatory |
| Loop: N/A | Elements: 2 |

User Option (Usage): Must use
Purpose: To indicate the start of a transaction set and to assign a control number

## Element Summary:

| Ref | $\frac{\text { Id }}{\text { ST01 }}$ |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |

## Semantics:

1. The transaction set identifier (ST01) used by the translation routines of the interchange partners to select the appropriate transaction set definition (e.g., 810 selects the Invoice Transaction Set).

## Example:

ST^860^1620001

## BCH Beginning Segment for Purchase Order Change

Heading - Mandatory
Loop: N/A
Elements: 9

| User Option (Usage): Must use <br> Purpose: To indicate the beginning of the Purchase Order Change Transaction Set and transmit identifying numbers and dates |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Element Summary: |  |  |  |  |  |  |
| Ref | Id | Element Name | Req | Type | Min/Max | Usage |
| BCH01 | 353 | Transaction Set Purpose Code | M | ID | 2/2 | Must use |
|  |  | Description: Code identifying purpose of transaction set |  |  |  |  |
|  |  | CodeList Summary (Total Codes: 65, Included: 5) |  |  |  |  |
|  |  | Name |  |  |  |  |
|  |  | Cancellation |  |  |  |  |
|  |  | Delete |  |  |  |  |
|  |  | Code 03 (Deletion) should be processed the same as Code 01 (Cancellation) |  |  |  |  |
|  |  | 04 Change |  |  |  |  |
|  |  | Replace |  |  |  |  |
|  |  | Confirmation |  |  |  |  |
| BCH02 | 92 | Purchase Order Type Code | M |  | 2/2 | Must use |
|  |  | Description: Code specifying the type of Purchase Order |  |  |  |  |
|  |  | CodeList Summary (Total Codes: 69, Included: 1) |  |  |  |  |
|  |  | Name |  |  |  |  |
|  |  | Change to Purchase Order |  |  |  |  |
| BCH03 | 324 | Purchase Order Number | M | AN | 1/22 | Must use |
|  |  | Description: Identifying number for Buyer Usage: The 7 digit value in this This number must be returned in the (855/865) and ASN (856). | Ord | assign <br> ts our <br> PO/PO | by the ord iginal Purch hange Ack | urchaser Order Num dgement |
| BCH04 | 328 | Release Number | 0 | AN | 1/30 | Used |
|  |  | Description: Number identifying a r the parties involved in the transactio | ainst | Purcha | Order pre | ly placed |
| BCH05 | 327 | Change Order Sequence Number | 0 | AN | 1/8 | Used |
|  |  | Buyer Usage: The maximum length that will be sent in the Change Order Sequence Number is 2 digits. The values will be from 00 to 99 . The buyer only allows up to 99 changes per purchase order. |  |  |  |  |
|  |  | If an 855 is used to acknowledge this change order, the Change Order Sequence Number must be returned in the BCH 08 . |  |  |  |  |
|  |  | If an 865 is used to acknowledge this change order, the Change Order Sequence Number must be returned in the BCA05. |  |  |  |  |
| BCH06 | 373 | Date | M | DT | 8/8 | Must use |


| BCH08 | 367 | Description: Date expressed as CCYYMMDD Buyer Usage: Original PO date |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Contract Number | 0 | AN | 1/30 | Used |
|  |  | Description: Contract number |  |  |  |  |
| BCH11 | 373 | Date | 0 | DT | 8/8 | Used |
|  |  | Description: Date expressed as CCYYMMDD Buyer Usage: Purchase Order Change Request Date |  |  |  |  |
| BCH14 | 587 | Acknowledgment Type | O | ID | 2/2 | Used |
|  |  | Description: Code specifying the type of acknowledgment <br> Buyer Usage: If this element is empty, Buyer expects Acknowledgement |  |  |  |  |
|  |  | CodeList Summary (To  <br> $\frac{\text { Code }}{\text { NA }}$ $\frac{\text { Name }}{\text { No Acknow }}$ | d: |  |  |  |

## Semantics:

1. BCH 06 is the date assigned by the purchaser to purchase order.
2. BCH 09 is the seller's order number.
3. BCH 10 is the date assigned by the sender to the acknowledgment.
4. BCH 11 is the date of the purchase order change request.

## Example:

BCH^04^CP^2432289^^^20071115
$B C H^{\wedge} 04^{\wedge} C P^{\wedge} 2432289^{\wedge \wedge \wedge} 20071115^{\text {^^^^^^^^^N }} N A$

## CUR Currency

| Pos: 040 | Max: 1 |
| :---: | :---: |
| Heading | Optional |
| Loop: N/A | Elements: 2 |

User Option (Usage): Used
Purpose: To specify the currency (dollars, pounds, francs, etc.) used in a transaction
Element Summary:

| Ref | $\frac{\mathbf{I d}}{98}$ | Element Name | Req | Type | Min/Max | Usage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| CUR01 |  | Entity Identifier Code | M | ID | 2/3 | Must use |
|  |  | Description: Code identifying an organiz individual | nal en | $y, \text { a ph }$ | cal locati | perty or an |
|  |  | CodeList Summary (Total Codes: 1312 | uded: |  |  |  |
|  |  | Code Name |  |  |  |  |
|  |  | BY Buying Party (Purchaser) |  |  |  |  |
| CUR02 | 100 | Currency Code | M | ID | 3/3 | Must use |
|  |  | Description: Code (Standard ISO) for country in whose currency the charges are specified |  |  |  |  |

## Syntax Rules:

1. C0807-If CUR08 is present, then CUR07 is required.
2. C0907-If CUR09 is present, then CUR07 is required.
3. L101112 - If CUR10 is present, then at least one of CUR11 or CUR12 is required.
4. C1110-If CUR11 is present, then CUR10 is required.
5. C1210-If CUR12 is present, then CUR10 is required.
6. L131415- If CUR13 is present, then at least one of CUR14 or CUR15 is required.
7. C1413-If CUR14 is present, then CUR13 is required.
8. C1513 - If CUR15 is present, then CUR13 is required.
9. L161718- If CUR16 is present, then at least one of CUR17 or CUR18 is required.
10. C1716 - If CUR17 is present, then CUR16 is required.
11. C1816-If CUR18 is present, then CUR16 is required.
12. L192021 - If CUR19 is present, then at least one of CUR20 or CUR21 is required.
13. C2019- If CUR20 is present, then CUR19 is required.
14. C2119- If CUR21 is present, then CUR19 is required.

## Comments:

1. See Figures Appendix for examples detailing the use of the CUR segment.

## Buyer Usage: <br> CUR^BY^USD

## REF Reference Identification

| Pos: 050 | Max: $>1$ |
| :---: | :---: |
| Heading | Optional |
| Loop: N/A | Elements: 2 |

User Option (Usage): Used
Purpose: To specify identifying information
Element Summary:

| Ref | Id | Element Name | Req | Type | Min/Max | Usage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| REF01 | 128 | Reference Identification Qualifier | M | ID | 2/3 | Must use |
|  |  | Description: Code qualifying the Reference Identification |  |  |  |  |
|  |  | CodeList Summary (Total Codes: 1503, Included: 1) |  |  |  |  |
|  |  | Code Name |  |  |  |  |
|  |  | IA Internal Vendor Numb |  |  |  |  |
|  |  | Buyer Usage: <br> When REF_01 = "IA" corresponding PO/P | $\begin{aligned} & 1 \text { and } \\ & \text { e Ack } \end{aligned}$ | EF 02 wledg | ust be retur ent (855/8 | in the nd ASN (856) |
| REF02 | 127 | Reference Identification | X | AN | 1/30 | Used |
|  |  | Description: Reference information specified by the Reference Identific | for ifier | partic | Transactio | or as |

## Syntax Rules:

1. R0203 - At least one of REF02 or REF03 is required.

## Semantics:

1. REF04 contains data relating to the value cited in REF02.

Buyer Usage:<br>When REF_01 = "IA", REF_01 and REF_02 must be returned in the corresponding PO/PO Change Acknowledgment (855/865) and ASN (856)

## Example:

REF^IA^1234567

## FOB F.O.B. Related Instructions

| Pos: 080 | Max: $>1$ |
| :---: | :---: |
| Heading | Optional |
| Loop: N/A | Elements: 6 |


| User Option (Usage): Used <br> Purpose: To specify transportation instructions relatin |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Element Summary: |  |  |  |  |  |  |
| Ref | Id | Element Name | Req | Type | Min/Max | Usage |
| FOB01 | 146 | Shipment Method of Payment | M | ID | 2/2 | Must use |
|  |  | Description: Code identifying payment terms for transportation charges |  |  |  |  |
|  |  | CodeList Summary (Total Codes: 28, Included: 4) |  |  |  |  |
|  |  | Code Name |  |  |  |  |
|  |  | CC Collect |  |  |  |  |
|  |  | DF Defined by Buyer |  |  |  |  |
|  |  | PC Prepaid but Charged to Customer |  |  |  |  |
|  |  | PP Prepaid (by Seller) |  |  |  |  |
| FOB02 | 309 | Location Qualifier | X | ID | 1/2 | Used |
|  |  | Description: Code identifying type of location |  |  |  |  |
|  |  | CodeList Summary (Total Codes: 172, Included: 4) |  |  |  |  |
|  |  | Code Name |  |  |  |  |
|  |  | AC City and State |  |  |  |  |
|  |  | DE Destination (Shipp |  |  |  |  |
|  |  | OR Origin (Shipping P |  |  |  |  |
|  |  | OV On Vessel (Free O | B] po |  |  |  |
| FOB03 | 352 | Description | 0 | AN | 1/80 | Used |
|  |  | Description: A free-form description to clarify the related data elements and their content |  |  |  |  |
| FOB05 | 335 | Transportation Terms Code | $X$ | ID | 3/3 | Used |
|  |  | Description: Code identifying the trade terms which apply to the shipment transportation responsibility |  |  |  |  |
|  |  | CodeList Summary (Total Codes: 25, Included: 3) |  |  |  |  |
|  |  | $\frac{\text { Code }}{\text { CFR }} \quad \frac{\text { Name }}{\text { Cost and Freight }}$ |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  | Description: Seller pays cost and freight to named port of destination; buyer assumes all risks of loss and damage and additional costs incurred once goods are delivered on board the vessel; these are assumed by the buyer when the goods pass over the rail of the ship at the port of shipment |  |  |  |  |
|  |  | Cost, Insurance, and Freight |  |  |  |  |
|  |  | Description: Seller pays cost and freight to named port of destination; buyer assumes all risks of loss and damage and additional costs incurred once goods are delivered onboard the vessel; risks are assumed by the buyer when the goods pass over the rail of the ship at the port of shipment; seller must in addition procure (i.e. contract and pay for) marine insurance against the buyer's risk of loss or damage during shipment |  |  |  |  |
|  |  | Ex Works <br> Description: Buyer bears all costs and risks in taking the goods from the seller's premises to the desired location |  |  |  |  |
|  |  |  |  |  |  |  |
| FOB06 | 309 | Location Qualifier | X | ID | 1/2 | Used |
|  |  | Description: Code identifying type of location |  |  |  |  |
|  |  | CodeList Summary (Total Codes: 172, Included: 1) |  |  |  |  |


|  |  | Code | Name |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | OV | On Vessel (Free On Board [FOB] p |  |  |  |
| FOB07 | 352 | Description | $\bigcirc$ | AN | 1/80 | Used |

## Syntax Rules:

1. C0302 - If FOB03 is present, then FOB02 is required.
2. C 0405 - If FOB 04 is present, then FOB 05 is required.
3. C 0706 - If FOB 07 is present, then FOB 06 is required.
4. C0809- If FOB 08 is present, then FOB 09 is required.

## Semantics:

1. FOB01 indicates which party will pay the carrier.
2. FOB02 is the code specifying transportation responsibility location.
3. FOB06 is the code specifying the title passage location.
4. FOB08 is the code specifying the point at which the risk of loss transfers. This may be different than the location specified in FOB02/FOB03 and FOB06/FOB07.

## Buyer Usage:

$F O B^{\wedge} C C^{\wedge} O R^{\wedge} R E N O, N V^{\wedge} C F R^{\wedge} O V^{\wedge}$ Naperville, IL

## ITD Terms of Sale/Deferred Terms of Sale

| Pos: 130 | Max: 5 |
| :---: | :---: |
| Heading | Optional |
| Loop: N/A | Elements: 7 |



## Syntax Rules:

1. L03040513 - If ITD03 is present, then at least one of ITD04, ITD05 or ITD13 is required.
2. L08040513 - If ITD08 is present, then at least one of ITD04, ITD05 or ITD13 is required.
3. L091011 - If ITD09 is present, then at least one of ITD10 or ITD11 is required.

## Semantics:

1. ITD15 is the percentage applied to a base amount used to determine a late payment charge.

## Comments:

1. If the code in ITD01 is "04", then ITD07 or ITD09 is required and either ITD10 or ITD11 is required; if the code in ITD01 is "05", then ITD06 or ITD07 is required.

## Buyer Usage:

ITD^01^3^0^^0^^55^^^^^U Used if no acceptable code to ITD14 exists^^C

## Loop Reference Identification

User Option (Usage): Used
Purpose: To transmit identifying information as specified by the Reference Identification Qualifier

## Loop Summary:

| Pos | $\frac{\mathbf{l d}}{\text { d }}$ | Segment Name | $\frac{\text { Req }}{\text { Req }}$ | $\frac{\text { Max Use }}{1}$ | Repeat | Usage |
| :--- | :--- | :--- | :---: | :---: | :---: | :---: |
| 285 | N9 | Reference Identification | O | 1 |  | Used |
| 290 | MSG | Message Text | O | 1000 |  | Used |

## Buyer Usage:

N9 Loops will only be sent if there is a change within that type of Note.

## Example:

N9^TOC^^Order Message
MSG^01/22/08 Crate and Barrel has changed the Purchase. Please review and re-acknowledge N9^TOC^^Ship Instruction
MSG^1. Refer to the New Domestic Vendor Operations Guide

## N9 <br> Reference Identification

| Pos: 285 | Max: 1 |
| :---: | :---: |
| Heading | Optional |
| Loop: N9 | Elements: 2 |

User Option (Usage): Used
Purpose: To transmit identifying information as specified by the Reference Identification Qualifier
Element Summary:

| Ref | Id | Element Name | Req | Type | Min/Max | Usage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| N901 | 128 | Reference Identification Qualifier | M | ID | 2/3 | Must use |
|  |  | Description: Code qualifying the Reference Identification |  |  |  |  |
|  |  | CodeList Summary (Total Codes: 1503, Included: 1) |  |  |  |  |
|  |  | Name |  |  |  |  |
|  |  | TOC Type of Comment |  |  |  |  |
| N903 | 369 | Free-form Description | X | AN | 1/45 | Used |
|  |  | Description: Free-form descriptive text <br> Buyer Usage: Buyer will send several types of notes in the N9 loop, with the note type indicated using the N903. The following types of notes may be sent: |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  | "Order Message" |  |  |  |  |
|  |  | "Ship Instruction" |  |  |  |  |
|  |  | "Vendor Instruction" |  |  |  |  |
|  |  | "Additional Instruction" |  |  |  |  |

## Syntax Rules:

1. R0203 - At least one of N902 or N903 is required.
2. C0605-If N906 is present, then N905 is required.

## Semantics:

1. N906 reflects the time zone which the time reflects.
2. N907 contains data relating to the value cited in N902.

## Example:

N9^TOC^^Order Message
N9^TOC^^Ship Instruction
N $9^{\wedge}$ TOC^^Additional Instruction

\section*{MSG Message Text <br> | Pos: 290 | Max: 1000 |
| :---: | :---: |
| Heading | Optional |
| Loop: N9 | Elements: 1 |}

User Option (Usage): Used
Purpose: To provide a free-form format that allows the transmission of text information

## Element Summary:

| Ref | $\frac{\text { Id }}{\text { MSG01 }}$ | 933 | Element Name <br> Free-Form Message Text <br> Description: Free-form message text | $\frac{\text { Req }}{\mathrm{M}}$ | $\frac{\text { Type }}{\text { AN }}$ | $\frac{\text { Min/Max }}{1 / 264}$ |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |$\quad$| Usage |
| :--- |
| Must use |

## Syntax Rules:

1. C0302 - If MSG03 is present, then MSG02 is required.

## Semantics:

1. MSG03 is the number of lines to advance before printing.

## Comments:

1. MSG02 is not related to the specific characteristics of a printer, but identifies top of page, advance a line, etc.
2. If MSG02 is "AA - Advance the specified number of lines before print" then MSG03 is required.

## Example:

MSG^1. Refer to the New Domestic Vendor Operations Guide
Please refer to the 850 Implementation Guide for further information related to the MSG segment.

## Loop Name

| Pos: 300 | Repeat: 200 |
| :---: | :---: |
| Optional |  |
| Loop: N1 | Elements: $N / A$ |

User Option (Usage): Used
Purpose: To identify a party by type of organization, name, and code

## Loop Summary:

| $\mathbf{P o s}$ | $\underline{\text { ld }}$ | Segment Name | Req | Max Use | Repeat | Usage |
| :--- | :--- | :--- | :---: | :---: | :---: | ---: |
| 300 | N1 | Name | O | 1 |  | Used |
| 310 | N2 | Additional Name Information | O | 2 |  | Used |
| 320 | N3 | Address Information | O | 2 |  | Used |
| 330 | N4 | Geographic Location | O | $>1$ |  | Used |
| 340 | REF | Reference Identification | O | 12 | Used |  |
| 350 | PER | Administrative Communications Contact | O | $>1$ | Used |  |

## Buyer Usage:

N1 loop when N1_01 = "ST" and N1_01 = "SU" will always be sent. All other N1 loops will only be sent if there is a change within that loop.

Please refer to the 850 Implementation Guide for further information related to the N1 loop.

## N1 <br> Name

| Pos: 300 | Max: 1 |
| :---: | :---: |
| Heading | Optional |
| Loop: N1 | Elements: 4 |

User Option (Usage): Used
Purpose: To identify a party by type of organization, name, and code

| Element Summary: |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Ref | Id | Element Name | Req | Type | Min/Max | Usage |
| N101 | 98 | Entity Identifier Code | M | ID | 2/3 | Must use |
|  |  | Description: Code identifying an organizational entity, a physical location, property or an individual |  |  |  |  |
|  |  | CodeList Summary (Total Codes: 1312, Included: 8) |  |  |  |  |
|  |  | Name |  |  |  |  |
|  |  | Agent/Agency |  |  |  |  |
|  |  | Bill-to-Party |  |  |  |  |
|  |  | Buying Party (Purchaser) |  |  |  |  |
|  |  | Buyer Usage: <br> Buyer's product manager information and |  |  |  |  |
|  |  | Representative |  |  |  |  |
|  |  | International Freight Forwarder |  |  |  |  |
|  |  | Ordered By |  |  |  |  |
|  |  | Description: Customer's Last Name that should be printed on the tag attached to custom furniture |  |  |  |  |
|  |  | ST Ship To | Ship To |  |  |  |
|  |  | Description: When N1_01= "ST", the N1 loop must be returned in the corresponding PO/PO C̄hange Acknowledgement (855/865) and ASN (856). The ship to can either be athe buyer's warehouse or store number. |  |  |  |  |
|  |  | Supplier/Manufacturer |  |  |  |  |
|  |  | Description: When N1_01= "SU", the N1 loop must be returned in the corresponding PO/PO C̄hange Acknowledgement (855/865) and ASN (856). |  |  |  |  |
|  |  | Thihs is the same number, buyer's internal vendor number, that is sent in REF_02 wher REF_01="IA". Please see more information regarding "SU" data in N104. |  |  |  |  |
|  |  | Buyer Usage: <br> When N1_01 = "SU", the N1 loop must be returned in the corresponding PO/PO Change Acknowledgement (855/865) and ASN (856). |  |  |  |  |
| N102 | 93 | Name | X | AN | 1/60 | Used |
|  |  | Description: Free-form name |  |  |  |  |
| N103 | 66 | Identification Code Qualifier | X | ID | 1/2 | Used |
|  |  | Description: Code designatin Code (67) | ethod | f code | ucture use | Identification |

Code (67)
CodeList Summary (Total Codes: 215, Included: 1)
Code Name
92 Assigned by Buyer or Buyer's Agent
N104 67

| Identification Code | X | AN | $2 / 80$ | Used |
| :--- | :--- | :--- | :--- | :--- |
| Description: Code identifying a party or other code |  |  |  |  |
| Buyer Usage: If element N101 is: |  |  |  |  |

AG: Buyer's assigned 7 digit number for the Agent
$B T$ : Buyers assigned 7 digit number for the Bill-To

BY: Buyer's assigned 3 digit number for the Product Manager
H1: Buyer's assigned 7 digit number for the Representative
IF: Buyer's assigned 7 digit number for the Freight Forwarder
OB: this element will not be sent as no number is associated to it
ST: Buyer's assigned 3 digit number for the ship-to location (warehouse or store)
SU: If supplier needs their own internal code sent here please contact
editechsupport@crateandbarrel.com otherwise the Buyer's assigned 7 digit number for the vendor/supplier will go here. This is the same number that goes in REF*IA.

## Syntax Rules:

1. R0203 - At least one of N102 or N103 is required.
2. P0304 - If either N103 or N104 is present, then the other is required.

## Comments:

1. This segment, used alone, provides the most efficient method of providing organizational identification. To obtain this efficiency the "ID Code" (N104) must provide a key to the table maintained by the transaction processing party.
2. N105 and N106 further define the type of entity in N101.

# N2 <br> <br> Additional Name <br> <br> Additional Name Information 

| Pos: 310 | Max: 2 |
| :---: | :---: |
| Heading | Optional |
| Loop: N1 | Elements: 1 |

User Option (Usage): Used
Purpose: To specify additional names or those longer than 35 characters in length

Element Summary:

| Ref | $\frac{\text { Id }}{93}$ | $\frac{\text { Element Name }}{\text { Name }} \quad \frac{\text { Req }}{M}$ | $\frac{\text { Type }}{\text { AN }}$ | $\frac{\text { Min/Max }}{1 / 60}$ | $\frac{\text { Usage }}{\text { Must use }}$ |
| :--- | :--- | :--- | :--- | :--- | :--- |

## N3 Address Information

| Pos: 320 | Max: 2 |
| :---: | ---: |
| Heading | Optional |
| Loop: N1 | Elements: 2 |

User Option (Usage): Used
Purpose: To specify the location of the named party
Element Summary:

| Ref | Id | Element Name | Req | Type | Min/Max | Usage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| N301 | 166 | Address Information | M | AN | 1/55 | Must use |
|  |  | Description: Address information |  |  |  |  |
| N302 | 166 | Address Information | 0 | AN | 1/55 | Used |
|  |  | Description: Address information |  |  |  |  |

## N4 <br> Geographic Location

| Pos: 330 | Max: $>1$ |
| :---: | :---: |
| Heading | Optional |
| Loop: N1 | Elements: 4 |

User Option (Usage): Used
Purpose: To specify the geographic place of the named party

## Element Summary:

| Ref | Id | Element Name | Req | Type | Min/Max | Usage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| N401 | 19 | City Name | O | AN | 2/30 | Used |
|  |  | Description: Free-form te |  |  |  |  |
| N402 | 156 | State or Province Code | 0 | ID | 2/2 | Used |
|  |  | Description: Code (Standard State/Province) as defined by appropriate government agency |  |  |  |  |
| N403 | 116 | Postal Code | $\bigcirc$ | ID | 3/15 | Used |
|  |  | Description: Code defining international postal zone code excluding punctuation and blanks (zip code for United States) |  |  |  |  |
| N404 | 26 | Country Code | O | ID | 2/3 | Used |
|  |  | Description: Code identify Buyer Usage: ISO 3 Cha |  |  |  |  |

## Syntax Rules:

1. C0605-If N406 is present, then N405 is required.

## Comments:

1. A combination of either N401 through N404, or N405 and N406 may be adequate to specify a location.
2. N402 is required only if city name (N401) is in the U.S. or Canada.

## REF Reference Identification

Pos: 340
Heading - Optional
Loop: N1 Elements: 2

User Option (Usage): Used
Purpose: To specify identifying information

## Element Summary:

| Ref | Id | Element Name | Req | Type | Min/Max | Usage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| REF01 | 128 | Reference Identification Qualifier | M | ID | 2/3 | Must use |
|  |  | Description: Code qualifying the Referen | Ident | ation |  |  |
|  |  | CodeList Summary (Total Codes: 1503, | luded |  |  |  |
|  |  | Code Name |  |  |  |  |
|  |  | CO Customer Order Number |  |  |  |  |
|  |  | Buyer Usage: <br> used when N1_01 = "OB" |  |  |  |  |
|  |  | ST Store Number |  |  |  |  |
|  |  | Buyer Usage: <br> used when N1_01 = "BY" |  |  |  |  |
| REF02 | 127 | Reference Identification | X | AN | 1/30 | Used |
|  |  | Description: Reference information as d specified by the Reference Identification | ed for lifier | partic | Transact | or as |

## Syntax Rules:

1. R0203 - At least one of REF02 or REF03 is required.

## Semantics:

1. REF04 contains data relating to the value cited in REF02.

## PER Administrative Communications Contact

| Pos: 350 | Max: >1 |
| :---: | :---: |
| Heading | Optional |
| Loop: N1 | Elements: 8 |



|  |  | Description: Code identifying the type of communication number |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | CodeList Summary (Total Codes: 40, Included: 3) |  |  |  |  |  |
|  |  | Code | Name |  |  |  |  |
|  |  | EM | Electronic M |  |  |  |  |
|  |  | FX | Facsimile |  |  |  |  |
|  |  | TE | Telephone |  |  |  |  |
| PER08 | 364 | Comm | tion Number | X | AN | 1/80 | Used |
|  |  | Description: Complete communications number including country or area code when applicable |  |  |  |  |  |

## Syntax Rules:

1. P0304 - If either PER03 or PER04 is present, then the other is required.
2. P0506 - If either PER05 or PER06 is present, then the other is required.
3. P0708 - If either PER07 or PER08 is present, then the other is required.

## Loop Line Item Change

## Pos: 010 Repeat: >1 <br> Optional <br> Loop: POC Elements: N/A

| User Option (Usage): Used <br> Purpose: To specify changes to a line item |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Loop Summary: |  |  |  |  |  |  |
| Pos | Id | Segment Name | Req | Max Use | Repeat | Usage |
| 010 | POC | Line Item Change | 0 | 1 |  | Used |
| 050 |  | Loop PID | 0 |  | 1000 | Used |
| 080 | PKG | Marking, Packaging, Loading | 0 | 200 |  | Used |
| 090 | PO4 | Item Physical Details | 0 | >1 |  | Used |
| 100 | REF | Reference Identification | 0 | >1 |  | Used |
| 110 | PER | Administrative Communications Contact | 0 | 3 |  | Used |
| 295 |  | Loop SCH | 0 |  | 200 | Used |

## POC Line Item Change

| Pos: 010 | Max: 1 |
| :---: | :---: |
| Detail | Optional |
| Loop: POC | Elements: 21 |

User Option (Usage): Used
Purpose: To specify changes to a line item
Element Summary:

| Ref | Id | Element Name | $\frac{\text { Req }}{\text { O }}$ | $\frac{\text { Type }}{\text { POC01 }}$ | 350 |
| :--- | :--- | :--- | :--- | :--- | :--- |$\frac{\text { Min/Max }}{\text { Assigned Identification }} \quad$| AN |
| :--- |


| POC02 | 670 | Change or Response Type Code | M | ID | 2/2 | Must use |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Description: Code specifying the type of change to the line item <br> Buyer Usage: If a Line Item is cancelled POC_02 = "DI" or POC_02 = "CA" and POC_04 = " 0 ". |  |  |  |  |
|  |  | CodeList Summary (Total Codes: 29, Included: 4) |  |  |  |  |
|  |  | Name |  |  |  |  |
|  |  | Add Additional Item(s) |  |  |  |  |
|  |  | Changes To Line Items |  |  |  |  |
|  |  | Delete Item(s) |  |  |  |  |
|  |  | Replacement Item |  |  |  |  |
| POC03 | 330 | Quantity Ordered | 0 | R | 1/15 | Used |
|  |  | Description: Quantity ordered |  |  |  |  |
| POC04 | 671 | Quantity Left to Receive | X | R | 1/9 | Used |
|  |  | Description: Quantity left to receive as qualified by the unit of measure Buyer Usage: If POC_04 = "0", cancel remaining order for this line item. |  |  |  |  |
| POC05 | C001 | Composite Unit of Measure X |  |  |  | Used |
|  |  | Description: To identify a composite unit of measure(See Figures Appendix for examples of use) |  |  |  |  |
| POC05-01 | 355 | Unit or Basis for Measurement Code | M | ID | 2/2 | Must use |
|  |  | Description: Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken |  |  |  |  |

CodeList Summary (Total Codes: 794, Included: 1)
$\frac{\text { Code }}{\text { EA }} \quad \frac{\text { Name }}{\text { Each }}$

| POC06 | 212 | Unit Price | X | R | 1/17 | Used |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Description: Price per unit of product, service, commodity, etc. |  |  |  |  |
| POC07 | 639 | Basis of Unit Price Code | O | ID | 2/2 | Used |
|  |  | Description: Code identifying | pric | an |  |  |
|  |  | CodeList Summary (Total Cod | d: |  |  |  |
|  |  | Code Name |  |  |  |  |
|  |  | PE Price per Each |  |  |  |  |
| POC08 | 235 | Product/Service ID Qualifier | X | ID | 2/2 | Used |



| POC15 | 234 | Product/Service ID | X | AN | 1/48 | Used |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Description: Identifying number for a product or service |  |  |  |  |
| POC16 | 235 | Product/Service ID Qualifier | X | ID | 2/2 | Used |
|  |  | Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234) <br> Buyer Usage: See PO108 for code list |  |  |  |  |
| POC17 | 234 | Product/Service ID | X | AN | 1/48 | Used |
|  |  | Description: Identifying number for a product or service |  |  |  |  |
| POC18 | 235 | Product/Service ID Qualifier | X | ID | 2/2 | Used |
|  |  | Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234) <br> Buyer Usage: See PO108 for code list |  |  |  |  |
| POC19 | 234 | Product/Service ID | X | AN | 1/48 | Used |
|  |  | Description: Identifying number for a product or service |  |  |  |  |
| POC20 | 235 | Product/Service ID Qualifier | X | ID | 2/2 | Used |
|  |  | Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234) <br> Buyer Usage: See PO108 for code list |  |  |  |  |
| POC21 | 234 | Product/Service ID | X | AN | 1/48 | Used |
|  |  | Description: Identifying number |  |  |  |  |

## Syntax Rules:

1. C030405-If POC03 is present, then POC04 and POC05 are required.
2. C0706 - If POC07 is present, then POC06 is required.
3. P0809 - If either POC08 or POC09 is present, then the other is required.
4. P1011 - If either POC10 or POC11 is present, then the other is required.
5. P1213 - If either POC12 or POC13 is present, then the other is required.
6. P1415-If either POC14 or POC15 is present, then the other is required.
7. P1617 - If either POC16 or POC17 is present, then the other is required.
8. P1819 - If either POC18 or POC19 is present, then the other is required.
9. P2021 - If either POC20 or POC21 is present, then the other is required.
10. P2223 - If either POC22 or POC23 is present, then the other is required.
11. P2425 - If either POC24 or POC25 is present, then the other is required.
12. P2627 - If either POC26 or POC27 is present, then the other is required.

## Semantics:

1. POC01 is the purchase order line item identification.

## Buyer Usage:

Buyer's Item Number ("IN" qualifier in element 235) will always be sent. This number must be returned to Buyer in the corresponding PO/PO Change Acknowledgement (855/865) and ASN (856).

If other optional product identifiers are sent, each will be sent in the next available DE 235/DE 234 pair.
If a Line Item is cancelled POC_02 = "DI" or POC_02 = "CA" and POC_04 = "0".

## Example:

POC^1^RE^200^200^EA^12.3^PE^IN^123456^VN^123-4-567-89012-4^up^1234567890123^CH ${ }^{\wedge} J A P$

## Loop Product/Item Description

User Option (Usage): Used
Purpose: To describe a product or process in coded or free-form format

## Loop Summary:

$\frac{\text { Pos }}{050} \quad \frac{\text { Id }}{\text { PID }} \quad \frac{\text { Segment Name }}{\text { Product/ltem Description }} \quad \frac{\text { Req }}{O} \quad \frac{\text { Max Use }}{1} \quad$ Repeat $\quad \frac{\text { Usage }}{\text { Used }}$

## Example:

Please refer to 850 Implementation Guide for further information

## PID <br> Product/Item Description

| Pos: 050 | Max: 1 |
| :---: | :---: |
| Detail | Optional |
| Loop: PID | Elements: 3 |

User Option (Usage): Used
Purpose: To describe a product or process in coded or free-form format
Element Summary:

| $\frac{\text { Ref }}{\text { PID01 }}$ | $\frac{\text { Id }}{349}$ | Element Name <br> Item Description Type <br> Description: Code indicating the format of a description | $\frac{\text { Req }}{M}$ | $\frac{\text { Type }}{\text { ID }}$ | $\frac{\text { Min/Max }}{1 / 1}$ |
| :--- | :--- | :--- | :--- | :--- | :--- | | Usage |
| :--- |$\quad$ Must use

CodeList Summary (Total Codes: 3, Included: 2)
Code Name
F Free-form
S Structured (From Industry Code List)

| PID02 | 750 | Product/Process Characteristic Code | 0 | ID | 2/3 | Used |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Description: Code identifying the general class of a product or process characteristic |  |  |  |  |
|  |  | CodeList Summary (Total Codes: 217, Included: 1) |  |  |  |  |
|  |  | Code Name |  |  |  |  |
|  |  | MB Marking |  |  |  |  |
| PID05 | 352 | Description | X | AN | 1/80 | Used |

Description: A free-form description to clarify the related data elements and their content Buyer Usage: IF PID_02 = "MB", this description should be printed on carton label. The description for the label is a max of 32 bytes.

## Syntax Rules:

1. C0403 - If PID04 is present, then PID03 is required.
2. R0405 - At least one of PID04 or PID05 is required.
3. C0703 - If PID07 is present, then PID03 is required.
4. C0804 - If PID08 is present, then PID04 is required.
5. C0905-If PID09 is present, then PID05 is required.

## Semantics:

1. Use PID03 to indicate the organization that publishes the code list being referred to.
2. PID04 should be used for industry-specific product description codes.
3. PID08 describes the physical characteristics of the product identified in PID04. A "Y" indicates that the specified attribute applies to this item; an " N " indicates it does not apply. Any other value is indeterminate.
4. PID09 is used to identify the language being used in PID05.

## Comments:

1. If PID01 equals " $F$ ", then PID05 is used. If PID01 equals " S ", then PID04 is used. If PID01 equals " X ", then both PID04 and PID05 are used.
2. Use PID06 when necessary to refer to the product surface or layer being described in the segment.
3. PID07 specifies the individual code list of the agency specified in PID03.

## Buyer Usage:

PID_05 should be used with all PID_01 codes. PID_04 is not used.
If PID_02 = "MB", this description should be printed on carton label. The description for the label is a max of 32
bytes.

## PKG Marking, Packaging, Loading

User Option (Usage): Used
Purpose: To describe marking, packaging, loading, and unloading requirements

| Element Summary: |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Ref | Id | Element Name | Req | Type | Min/Max | Usage |
| PKG01 | 349 | Item Description Type | X | ID | 1/1 | Used |
|  |  | Description: Code indicating the format of a description |  |  |  |  |
|  |  | CodeList Summary (Total Codes: 3, Included: 1) |  |  |  |  |
|  |  | Code Name |  |  |  |  |
|  |  | F Free-form |  |  |  |  |
| PKG05 | 352 | Description | X | AN | 1/80 | Used |

Description: A free-form description to clarify the related data elements and their content Buyer Usage: Description of type of label that goes on product (not carton) and is always prefixed by "Label Type :

## Syntax Rules:

1. R040506 - At least one of PKG04, PKG05 or PKG06 is required.
2. C0403 - If PKG04 is present, then PKG03 is required.
3. C0501 - If PKG05 is present, then PKG01 is required.

## Semantics:

1. PKG04 should be used for industry-specific packaging description codes.

## Comments:

1. Use the MEA (Measurements) Segment to define dimensions, tolerances, weights, counts, physical restrictions, etc.
2. If PKG01 equals "F", then PKG05 is used. If PKG01 equals "S", then PKG04 is used. If PKG01 equals " X ", then both PKG04 and PKG05 are used.
3. Use PKG03 to indicate the organization that publishes the code list being referred to.
4. Special marking or tagging data can be given in PKG05 (description).

## Buyer Usage:

This provides the type of product label you should order from the buyer's approved label providers. This is provided for informational purposes to the supplier as approved label providers already have this information.

## Example:

PKG^F^^^Label Type : SSN:Std Label w/No Price

## PO4 Item Physical Details

User Option (Usage): Used
Purpose: To specify the physical qualities, packaging, weights, and dimensions relating to the item
Element Summary:

| Ref | Id | Element Name | $\frac{\text { Req }}{\mathrm{O}}$ | $\frac{\text { Type }}{\mathrm{N} 0}$ | $\frac{\text { Min/Max }}{1 / 6}$ | $\frac{\text { Usage }}{\text { Used }}$ |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |

Description: The number of inner containers, or number of eaches if there are no inner containers, per outer container
Buyer Usage: Master pack quantity
PO414 810
Inner Pack O NO
Description: The number of eaches per inner container
Buyer Usage: Inner pack quantity

## Syntax Rules:

1. P0203 - If either PO402 or PO403 is present, then the other is required.
2. C0506-If PO405 is present, then PO406 is required.
3. P0607 - If either PO406 or PO407 is present, then the other is required.
4. P0809 - If either PO408 or PO409 is present, then the other is required.
5. C1013 - If PO410 is present, then PO413 is required.
6. C1113 - If PO411 is present, then PO413 is required.
7. C1213 - If PO412 is present, then PO413 is required.
8. L13101112 - If PO413 is present, then at least one of $\mathrm{PO} 410, \mathrm{PO} 411$ or PO 412 is required.
9. C 1716 - If PO 417 is present, then PO 416 is required.
10. C1804 - If PO418 is present, then PO404 is required.

## Semantics:

1. PO415 is used to indicate the relative layer of this package or range of packages within the layers of packaging. Relative Position 1 (value R1) is the innermost package.
2. PO416 is the package identifier or the beginning package identifier in a range of identifiers.
3. PO417 is the ending package identifier in a range of identifiers.
4. PO418 is the number of packages in this layer.

## Comments:

1. PO403 - The "Unit or Basis for Measure Code" in this segment position is for purposes of defining the pack (PO401) /size (PO402) measure which indicates the quantity in the inner pack unit. For example: If the carton contains 24 12-Ounce packages, it would be described as follows: Data element $356=$ " 24 "; Data element 357 = "12"; Data element 355 = "OZ".
2. PO413 defines the unit of measure for PO410, PO411, and PO412.

## Example:

Master pack (Carton, bag etc.) will have 10 pieces and each inner pack will be one piece:

```
PO4^10^^1^1^^^1^1^^^1
```

Master pack (Carton, bag etc.) will have 10 pieces and each inner pack will be for five pieces. This would mean two inner packs are inside the master pack:

```
PO4^10^^^^^^^^^^^^^^^5
```


## REF Reference Identification

Pos: 100
Max: >1 Detail - Optional
Loop: POC Elements: 3


Description: A free-form description to clarify the related data elements and their content Buyer Usage: REF_03 used when REF_01 = "DP" or "ACD"

## Syntax Rules:

1. R0203 - At least one of REF02 or REF03 is required.

## Semantics:

1. REF04 contains data relating to the value cited in REF02.

## Example:

REF^DP^01^DEPT NAME
REF^ACD^75^COOKBOOKS
$R E F^{\wedge} Q W^{\wedge} Y E S$

## PER Administrative Communications Contact

| Pos: 110 | Max: 3 |
| :---: | :---: |
| Detail | Optional |
| Loop: POC | Elements: 8 |



## Syntax Rules:

1. P0304 - If either PER03 or PER04 is present, then the other is required.
2. P0506 - If either PER05 or PER06 is present, then the other is required.
3. P0708 - If either PER07 or PER08 is present, then the other is required.

## Loop Line Item Schedule

## Pos: 295 <br> Optional <br> Repeat: 200 <br> Loop: SCH Elements: N/A

User Option (Usage): Used
Purpose: To specify the data for scheduling a specific line-item

## Loop Summary:

| Pos | Id | Segment Name | Req | Max Use | Repeat | Usage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 295 | SCH | Line Item Schedule | 0 | 1 |  | Used |

## Example:

SCH^190^EA^^^010^20070901^^275^20070901

## SCH Line Item Schedule

| Pos: 295 | Max: 1 |
| :---: | :---: |
| Detail | Optional |
| Loop: SCH | Elements: 6 |

User Option (Usage): Used
Purpose: To specify the data for scheduling a specific line-item
Element Summary:

| Ref | $\frac{\text { Id }}{\text { SCH01 }}$ | 380 | Element Name <br> Quantity <br> Description: Numeric value of quantity | $\frac{\text { Req }}{M}$ | $\frac{\text { Type }}{R}$ | $\frac{\text { Min/Max }}{1 / 15}$ |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |

CodeList Summary (Total Codes: 794, Included: 1)

| Code | $\frac{\text { Name }}{\text { EA }}$ |
| :--- | :--- |

SCH05
374 Date/Time Qualifie
Description: Code specifying type of date or time, or both date and time
CodeList Summary (Total Codes: 1112, Included: 1)
Code Name
$010 \quad$ Requested Ship
$\begin{array}{llllll}\text { SCH06 } 373 & \text { Date } & \text { M } & \text { DT } & \text { Must use }\end{array}$
Description: Date expressed as CCYYMMDD
SCH08
374
Date/Time Qualifier
Description: Code specifying type of date or time, or both date and time
CodeList Summary (Total Codes: 1112, Included: 1)
$\frac{\text { Code }}{275} \quad \frac{\text { Name }}{\text { Approved }}$

Description: Date that has been approved for Shipment. Will hold vendor accountable to this ship date for metrics reporting and/or chargeback calculations for early/late shipments.
$\begin{array}{lllllll}\text { SCH09 } & 373 & \text { Date } \quad X \quad \text { DT } & 8 / 8 \quad \text { Used }\end{array}$
Description: Date expressed as CCYYMMDD

## Syntax Rules:

1. C0304 - If SCH03 is present, then SCH04 is required.
2. L080910 - If SCH08 is present, then at least one of SCH09 or SCH10 is required.
3. C 0908 - If SCH 09 is present, then SCH 08 is required.
4. C 1008 - If SCH 10 is present, then SCH08 is required.

## Semantics:

1. SCH 12 is the schedule identification.

## Comments:

1. SCH 05 specifies the interpretation to be used for SCH 06 and SCH 07 .

## Example:

Below means your ship date and ours are in agreement

## SCH^190^EA^^^010^20070901^^275^20070901

Below means your ship date and ours are not in agreement. We recognize you will not ship on time but we will still hold you accountable to shipping on 08/15/2007.

SCH^190^EA ${ }^{\wedge \wedge} 010^{\wedge} 20070901^{\wedge \wedge 275} 20070815$

## Loop Transaction Totals

User Option (Usage): Used
Purpose: To transmit a hash total for a specific element in the transaction set
Loop Summary:

| $\frac{\text { Pos }}{010}$ | $\frac{\text { d }}{\text { CTT }}$ | $\frac{\text { Segment Name }}{\text { Transaction Totals }}$ | $\frac{\text { Req }}{O}$ | $\frac{\text { Max Use }}{1}$ | Repeat |
| :--- | :--- | :--- | :--- | :--- | :--- | Usage

## CTT Transaction Totals

```
Pos:010 Max:1
    Summary - Optional
Loop: CTT
Elements: }
```

User Option (Usage): Used
Purpose: To transmit a hash total for a specific element in the transaction set

## Element Summary:

| $\frac{\text { Ref }}{\text { CTT01 }}$ | $\frac{\text { Id }}{354}$ | Element Name <br> Number of Line Items <br> Description: Total number of line items in the transaction set | $\frac{\text { Req }}{\mathrm{M}}$ | $\frac{\text { Type }}{\mathrm{N} 0}$ | $\frac{\text { Min/Max }}{1 / 6}$ | Usage |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |

## Syntax Rules:

1. P0304 - If either CTT03 or CTT04 is present, then the other is required.
2. P0506 - If either CTT05 or CTT06 is present, then the other is required.

## Comments:

1. This segment is intended to provide hash totals to validate transaction completeness and correctness.

## SE Transaction Set Trailer

| Pos: 030 | Max: 1 |
| :---: | :---: |
| Summary | Mandatory |
| Loop: N/A | Elements: 2 |

User Option (Usage): Must use
Purpose: To indicate the end of the transaction set and provide the count of the transmitted segments (including the beginning (ST) and ending (SE) segments)

| Element Summary: |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Ref | Id | Element Name | Req | Type | Min/Max | Usage |
| SE01 | 96 | Number of Included Segments | M | N0 | 1/10 | Must use |
|  |  | Description: Total number of segments included in a transaction set including ST and SE segments |  |  |  |  |
| SE02 | 329 | Transaction Set Control Number | M | AN | 4/9 | Must use |
|  |  | Description: Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set |  |  |  |  |

## Comments:

1. $S E$ is the last segment of each transaction set.

## GE Functional Group Trailer

User Option (Usage): Must use
Purpose: To indicate the end of a functional group and to provide control information

## Element Summary:

| Ref | Id | Element Name | Req | Type | Min/Max | Usage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| GE01 | 97 | Number of Transaction Sets Included | M | N0 | 1/6 | Must use |
|  |  | Description: Total number of transaction sets included in the functional group or interchange (transmission) group terminated by the trailer containing this data element |  |  |  |  |
| GE02 | 28 | Group Control Number | M | N0 | 1/9 | Must use |

## Semantics:

1. The data interchange control number GE02 in this trailer must be identical to the same data element in the associated functional group header, GS06.

## Comments:

1. The use of identical data interchange control numbers in the associated functional group header and trailer is designed to maximize functional group integrity. The control number is the same as that used in the corresponding header.

# IEA Interchange Control Trailer <br> <div class="inline-tabular"><table id="tabular" data-type="subtable">
<tbody>
<tr style="border-top: none !important; border-bottom: none !important;">
<td style="text-align: left; border-left: none !important; border-right: none !important; border-bottom: none !important; border-top: none !important; width: auto; vertical-align: middle; ">Pos:</td>
<td style="text-align: right; border-bottom: none !important; border-top: none !important; width: auto; vertical-align: middle; ">Max: 1</td>
</tr>
<tr style="border-top: none !important; border-bottom: none !important;">
<td style="text-align: left; border-left: none !important; border-right: none !important; border-bottom: none !important; border-top: none !important; width: auto; vertical-align: middle; ">Not Defined</td>
<td style="text-align: right; border-bottom: none !important; border-top: none !important; width: auto; vertical-align: middle; ">Mandatory</td>
</tr>
<tr style="border-top: none !important; border-bottom: none !important;">
<td style="text-align: left; border-left: none !important; border-right: none !important; border-bottom: none !important; border-top: none !important; width: auto; vertical-align: middle; ">Loop: N/A</td>
<td style="text-align: right; border-bottom: none !important; border-top: none !important; width: auto; vertical-align: middle; ">Elements: 2</td>
</tr>
</tbody>
</table>
<table-markdown style="display: none">| Pos: | Max: 1 |
| :--- | ---: |
| Not Defined | Mandatory |
| Loop: N/A | Elements: 2 |</table-markdown></div> 

User Option (Usage): Must use
Purpose: To define the end of an interchange of zero or more functional groups and interchange-related control segments

| Element Summary: |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Ref | Id | Element Name | Req | Type | Min/Max | Usage |
| IEA01 | 116 | Number of Included Functional Groups | M | N0 | 1/5 | Must use |
|  |  | Description: A count of the number of functional groups included in an interchange |  |  |  |  |
| IEA02 | 112 | Interchange Control Number | M | No | 9/9 | Must use |
|  |  | Description: A control number assigned by | he int | change | ender |  |

## Example:

Furniture Vendor
ISA^00^ ${ }^{\wedge} 00^{\wedge}$ ^12^8475551234 ^01^123456789
${ }^{\wedge} 070601^{\wedge 1339}{ }^{\wedge} U^{\wedge} 00401^{\wedge} 000000310^{\wedge} 0^{\wedge} P^{\wedge}$
GS^PC^CRATEDOMES^123456789^070601^1339^240^ ${ }^{\wedge} 004010$
ST^860^1234567
$B C H^{\wedge} 04^{\wedge} C P^{\wedge} 1234567^{\wedge \wedge} 01^{\wedge} 20070601^{\wedge \wedge} 20070701$
CUR^BY^USD
REF^IA^2950
FOB^PP^DE^CITY, NC 28000
ITD^01^^^^^^30^^^^^^^E
N9^TOC^^Ship Instruction
MSG^1. Refer to the Domestic Vendor Operations Guide
MSG^2. If you do not have a copy of the Domestic
MSG^Vendor Operations Guide, contact Vendor Relations
MSG^via email: vendor_relations@crateandbarrel.com
MSG^3. A copy of the Packing List must be attached to
MSG^one of the boxes and marked as such.
MSG^4. Do not pack more than one Purchase Order
MSG^within a carton.
MSG^5. Do not pack more than one sku within a carton.
MSG^6. Please fax a copy of the Bill of Lading with
MSG^1he Carrier's Pro\# and a copy of the Packing List
MSG^to the appropriate Furniture Merchandising Team
MSG^at Fax: 847-555-1234 AND directly to the warehouse
MSG^that you are shipping to.
$M S G^{\wedge} 7$. If you cannot meet the shipping window outlined
MSG^in the Vendor Operations Guide, you MUST contact
MSG^the Planner or Product Manager in advance.
N9^TOC^^Vendor Instruction
MSG^1. Refer to the Domestic Vendor Operations Guide.
MSG^2. Vendor must receive Product Manager's
MSG^approval on any variation for any item appearing
MSG^on this Purchase Order.
MSG^3. The Crate and Barrel Purchase Order Number
MSG^must be on all invoices, Bills of Lading,Packages,
MSG^Packing Lists and Correspondence
MSG^4. After the item has shipped, E-mail the
MSG^Original Invoice to the appropriate Merchandising
MSG^Assistant or mail the Original Invoice to the
MSG^attention of the Furniture Merchandising
MSG^Department.

```
MSG^5. Vendors are responsible to label merchandise
MSG^with a barcode label. Items that require a
MSG^barcode label are indicated on this purchase
MSG^order. Barcode labels must be ordered through an
MSG^approved Crate and Barrel label supplier. Any
MSG^exceptions must be approved by the Product
MSG^Manager.
MSG^6. All products sold to Crate and Barrel must meet
MSG^all legal requirements for sale in the U.S. and
MSG^Canada.
N1^BY^CRATE and BARREL^92^303
N3^1250 Any Road
N4^Northbrook^IL^60062^USA
PER^IC^FIRST LAST^TE^8475551234
N1^SU^FURNITURE INDUSTRIES INC^92^1234
N3^402 MAIN ST.
N4^CITY^NC^55555^USA
PER^IC^^TE^8475551234^FX^8475551235
N1^ST^CRATE and BARREL^92^123
N3^621 MAIN ST
N4^CITY^NC^55555^USA
PER^IC^^TE^8475551234^FX^8475551235
N1^BT^CRATE and BARREL
N3^ATTN: Furniture Merchandising Department^1250 Any Road
N4^Northbrook^IL^60062^USA
PER^IC^^TE^8475551234^FX^8472918784
POC^1^CA^45^45^EA^588^PE^IN^1111111^VN^11-11^CB^YES
PID^F^^^^SNOW 11-11
PID^F^MB^^^^SNOW 11-11
PID^S^^^^SINUOUS WIRE SUSPENSION, POLY
PID^S^^^^^FIBER SEATS, FIBER BACKS IN
PID^S^^^^DPT, NO THROWS, SNOW,
PID^S^^^^GRADE A
PID^S^^^^
PID^S^^^^SPRING }200
PO4^1^^^^^^^^^^^^^11
REF^DP^50^FURNITURE STORE ONLY
REF^ACD^10^UPHOLSTERY STOCK ONLY
SCH^42^EA^^^010^20070829^^275^20070815
POC^2^CA^31^31^EA^738^PE^IN^222222^VN^22-13^CB^YES
PID^F^^^^BAYSIDE II FSL PETRY SNO 22-13
PID^F^MB^^^BAYSIDE II FSL PETRY SNO 22-13
PID^S^^^^BIFOLD INNERSPRING MATTRESS,
PID^S^^^^POLY FIBER SEATS, FIBER BACKS
PID^S^^^^IN DPT, NO THROWS, PETRY SNOW,
PID^S^^^^GRADE A
PID^S^^^^
PID^S^^^^SPRING }200
PO4^1^^^^^^^^^^^^^1
REF^DP^50^FURNITURE STORE ONLY
REF^ACD^10^UPHOLSTERY STOCK ONLY
SCH^31^EA^^^010^20070829^^275^20070829
POC^3^^CA^31^31^EA^375^PE^IN^333333^VN^33-01^CB^YES
PID^\mp@subsup{F}{}{\wedge^^^BAYSIDE II CH PETRY SNOW 33-01}
PID^F^MB^^^^BAYSIDE II CH PETRY SNOW 33-01
PID^S^^^^SINUOUS WIRE SUSPENSION, POLY
PID^\^^^^^FIBER SEAT, FIBER BACK IN DPT,
PID^S^^^^NO THROWS, PETRY SNOW, GRADE A
PID^S^^^^
PID^S^^^^SPRING }200
PO4^1^^^^^^^1^^^1^^1
REF^DP^50^FURNITURE STORE ONLY
```

```
REF^ACD^10^UPHOLSTERY STOCK ONLY
SCH^31^EA^^^010^20070829^^275^20070829
POC^4^CA^33^33^EA^152^PE^IN^444444^VN^44-00^CB^\YES
PID^F^^^^BAYSIDE II OT PETRY SNOW 44-00
PID^F^MB^^^^BAYSIDE II OT PETRY SNOW 44-00
PID^S^^^^SYNTHETIC WEBBING SUSPENSION,
PID^^^^^^^POLY FIBER SEAT, PETRY SNOW,
PID^S^^^^GRADE A
PID^S^^^^
PID^S^^^^SPRING }200
PO4^1^^^^^^^^^^^^^11
REF^DP^50^FURNITURE STORE ONLY
REF^ACD^10^UPHOLSTERY STOCK ONLY
SCH^33^EA^^^010^20070829^^275^20070829
POC^5^CA^61^61^EA^400^PE^IN^555555^VN^55-01SG^CB^YES
PID^F^^^^BAYSIDE SG PETRY SNOW 55-01SG
PID^F^MB^^^BAYSIDE SG PETRY SNOW 55-01SG
PID^S^^^^SINUOUS WIRE SUSPENSION, POLY
PID^\^^^^^FIBER SEAT, FIBER BACK IN DPT,
PID^S^^^^PETRY SNOW, GRADE A
PID^S^^^^
PID^S^^^^SPRING }200
PO4^1^^^^^^^^^^1^^11
REF^DP^50^FURNITURE STORE ONLY
REF^ACD^10^UPHOLSTERY STOCK ONLY
SCH^61^EA^^^010^20070829^^275^20070829
CTT^5
SE^count of segments here^1234567
GE^1^240
IEA^1^0000000310
```

Non-Furniture Vendor
ISA^00^ ^00^^112^8472722888 ^01^123456789
^070601^1339^U^00401^0000000311^0^1 ${ }^{\wedge}$ ^|
GS^PC^CRATEDOMES^123456789^070601^1339^241^X^004010
ST^860^1234567
BCH^04^CP^1234567^^01^20070620^^20070720
CUR^BY^USD
REF ${ }^{\wedge} \mid A^{\wedge} 422$
FOB^PP^DE^CITY, ST 12345
ITD^01^3^^^^^55^^^^^^^E
N9^TOC^^Ship Instruction
MSG^1. Refer to the Domestic Vendor Operations Guide
MSG^2. If you do not have a copy of the Domestic
MSG^Vendor Operations Guide, contact Vendor Relations
MSG^via email: vendor_relations@crateandbarrel.com
MSG^3. A copy of the Packing List must be attached to
MSG^one of the boxes and marked as such.
MSG^4. Do not pack more than one Purchase Order
MSG^within a carton.
$M S G^{\wedge} 5$. Do not pack more than one sku within a carton.
MSG^6. Please fax a copy of the Bill of Lading with
MSG^the Carrier's Pro\# and a copy of the Packing List
MSG^to the appropriate Furniture Merchandising Team
MSG^at Fax: 847-555-1234 AND directly to the warehouse
MSG^that you are shipping to.
$M S G^{\wedge} 7$. If you cannot meet the shipping window outlined
MSG^in the Vendor Operations Guide, you MUST contact
MSG^the Planner or Product Manager in advance.
N9^TOC^^Vendor Instruction
MSG^1. Refer to the Domestic Vendor Operations Guide.

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MSG^2. Vendor must receive Product Manager's
MSG^approval on any variation for any item appearing
MSG^on this Purchase Order.
MSG^3. The Crate and Barrel Purchase Order Number
MSG^must be on all invoices, Bills of Lading,Packages,
MSG^Packing Lists and Correspondence
MSG^4. After the item has shipped, E-mail the
MSG^Original Invoice to the appropriate Merchandising
MSG^Assistant or mail the Original Invoice to the
MSG^attention of the Furniture Merchandising
MSG^Department.
MSG^5. Vendors are responsible to label merchandise
MSG^with a barcode label. Items that require a
MSG^barcode label are indicated on this purchase
MSG^order. Barcode labels must be ordered through an
MSG^approved Crate and Barrel label supplier. Any
MSG^exceptions must be approved by the Product
MSG^Manager.
MSG^6. All products sold to Crate and Barrel must meet
MSG^all legal requirements for sale in the U.S. and
MSG^Canada.
N1^BY^CRATE and BARREL^92^113
N3^1234 Any Road
N4^Northbrook^IL^60062^USA
PER^IC^First Last^TE^5555551234
N1^SU^SUPPLIER^92^123
N3^1234 BROADWAY^6TH FLOOR
N4^NEW YORK^NY^10019^USA
PER^IC^^TE^(212) 555-1234 ^FX^(212)
572-4961
N1^ST^CRATE and BARREL^92^199
N3^1860 W JEFFERSON
N4^NAPERVILLE^IL^60540^USA
PER^IC^^TE^6305799000
^^FX^6305799148
N1^BT^CRATE and BARREL
N3^ATTN: Merchandising Department^1234 Any Road
N4^Northbrook^IL^60062^USA
PER^IC^^TE^5555551234
                            ^ FX^8472725276
POC^1^CA^225^225^EA^12.3^PE^IN^123456^VN^123-4-567-89012-4^UP^1234567890123^CH^JAP
PID^F^^^^^Cook Book
PID^F^MB^^^NAME OF Book
PKG^\mp@subsup{F}{}{\wedge^^^Label Type : SSN:Std Label w/No Price}
PO4^10^^^^^^^^^^^^^1
REF^DP^01^DEPT NAME
REF^ACD^75^COOKBOOKS
SCH^190^EA^^^010^20070901
POC^2^CA^200^200^EA^17.5^PE^IN^234567^VN^234-5-678-901234-5^UP^9780609602195^CH^JJAP
PID^F^^^^COOKBOOK
PID^F^MB'^^^Cookbk
PKG^F^^^^Label Type : SSN-Std Label w/No Price
PO4^10^^^^^^^^^^^^^1
REF^DP^01^KITCHENWARES
REF^ACD^75^COOKBOOKS
SCH^190^EA^^^010^20070901^^275^20070815
POC^``^CA^200^200^EA^18.5^PE^IN^345678^VN^345-0-111-22222-4^UP^3450111222224^CH^JAP
PID^F^^^^FAMILY STYLE
PID^F^MB^^^Family
PKG^F^^^^Label Type : SSN:Std Label w/No Price
PO4^10^^^^^^^^^^^^^1
REF^DP^01^KITCHENWARES
REF^ACD^75^COOKBOOKS
SCH^190^EA^^^010^20070901^^275^20070901
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POC^4^CA^154^154^EA^16.75^PE^IN^456789^VN^4567890123^UP^4567891231111^^CH^CHN
PID^F^^^^^EVERYDAY COOKBOOK
PID^F^MB^^^^Everyday
PKG^F^^^^Label Type : SSN:Std Label w/No Price
PO4^14^^^^^^^^^^^^^1
REF^DP^01^KITCHENWARES
REF^ACD^75^COOKBOOKS
SCH^154^EA ^^^010^20070901^^275^20070901
POC^5^CA^200^200^EA^16.25^PE^IN^567890^UP^56700011111115^CH^USA
PID^F^^^^PASTA
PID^F^MB}\mp@subsup{}{}{\wedge^^}Past
PKG^F^^^^Label Type : SSN:Std Label w/No Price
PO4^12^^^^^^^^^^^^^1
REF^DP^01^KITCHENWARES
REF^ACD^75^COOKBOOKS
SCH^180^EA^^^010^20070901^^275^20070901
CTT^5
SE^^1234567
GE^1^241
IEA^1^000000311
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