



Notification of HBC Mandatory Weights and Dimensions Policy 2013:

Dear HBC Suppliers,

Weights and dimensions for case packs, inner packs and individual items are now a required part of the item creation process. Weights and dimensions are also used to facilitate the shipping of merchandise purchased on our Ecommerce sites. Dimensions and weights are used by our logistic centers to manage the space required to warehouse these goods and the cube and weight on outbound trailers to stores. It is also used to reduce our shipping costs to our customers.

Effective July 1st to ensure we are providing Logistics with the required information, weights and dimensions will now be mandatory when creating items. This applies to all methods of item creation:

- RFS onlines,
- GXS catalogue through RFS or POWB

Please note that many retailers in North America are now asking for this information. We are currently one of the first retailers to enforce this information.

Guidelines to our vendors:

Apparel:

- 1) An average weight and dimension can be provided by commodity/gender level.
 - a. Example:
 - i. Ladies Jeans
 1. Every style could have all the same weights and dimensions
 2. The Inner Pack can be the sum of the Item's weights while the dimension will be the size of the Case.
 - ii. Kids Jeans
 1. The weight and dimension of the Kids jeans will be different from the Ladies or Men's jeans. However, the weights and dimensions of all styles of Kids jeans from a vendor will not differ that much.
 2. The Inner pack will be the sum of the Item's weights while the dimension will be the size of the Case.

Hardlines

- 1) Most hardlines vendors are currently required to provide this information to major retailers in the USA.
 - a. The weight and dimension of each item must be accurate – do not use averages
 - b. The Inner and Case pack must be the actual size and dimension of the Item and shipping boxes.

For any questions or concerns please contact HBC MIO – RFS/POWB Support email address is hbcmerchandise.systems@hbc.com